

CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– 4:00 pm Wed, April 24, 2019

The meeting of the Cemetery Board of Managers was called to order at 4:00 P.M. on Wednesday April 24, 2019 at the City of Highland City Hall conference room in Highland, Illinois by Stephen Thiems.

PRESENT: Dennis Rinderer (Secretary), Brad Koehnemann (Cemetery Supervisor), Kelly Korte (Director of Finance), Stephen Thiems (President), and Cliff Couch (Treasurer)

A) The Minutes of the January 23, 2019 meeting were reviewed and approved with a motion by Cliff that was seconded by Dennis. Motion carried.

B) Review Finances: The List of Investments as of March 31, 2019 was distributed. The finance report was accepted by all members in attendance.

C) Unfinished Business:

Cemetery Update –Brad reported on burials for 2019 YTD (17). Brad reported that the bush that was requested to be removed near the Vivian Lory headstone was completed and the root ball will remain until the new footing is poured. It was also reported that the Weder tree in question has been removed. Brad also reported that the storm damage on the shed has been repaired and that a citizen requested assistance with a veteran’s plaque that gets covered with mud. Lager monument has been contacted to provide a quote to the citizen directly.

Software Update for Cemetery Records – No update.

Security Camera at Cemetery Entrance-Brad reported that there is not internet access to install cameras at this location but that he has posted signs by the shed to deter inappropriate activity.

Future Road Improvements-Discussion was held regarding obtaining quotes for cemetery entrance road improvements. No decision was made at this meeting. It was reported that Brad’s crew has installed rip/rap in the ditch near the entrance to control water runoff from the adjacent field.

D) New Business: None

E) Next Meeting: Next Meeting Date – July 24, 2019 at 4 pm at City Hall, Highland, Illinois.

F) Adjournment: Meeting was adjourned at 4:20 pm following a motion by Dennis that was seconded by Stephen.

Respectfully submitted
Dennis Rinderer, Secretary